

**RIVERSIDE TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
December 8, 2016**

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, December 8, 2016 at 7:00 p.m., in the Elementary Cafeteria.

Present were: J. D'Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts, J. Lennon and R. Ehrich

Absent was: A. Lobley, T. McElroy and R. Russell

Dr. Parker led the flag salute.

Mrs. Lennon announced that adequate notice of the meeting had been given to the public by notifying the Burlington County Times and the Courier Post on January 8, 2016 and posted at the Riverside Town Hall.

The board observed a moment of silence for a student who passed away last weekend.

**CORRESPONDENCE**

NJSBA – School Board Notes dated November 18, 2016

Thank you note from John McElroy

Thank you note from MaryAnn Carroll

Leave request from MaryEllen Guzdek

Resignation letter from Agnes Lobley

On the motion by Mr. Holak, seconded by Mr. D'Agosinto, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the acceptance and filing of the above correspondence.

VOTE- Aye: J. D'Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**RESIGNATION**

On the motion by Mr. D'Agostino, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts the resignation of Agnes Lobley, board member, effective immediately.

VOTE- Aye: J. D'Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

Mrs. Graf thanked Mrs. Lobley for her service to the board of education.

**STUDENT GOVERNMENT**

Jada Karp reported that NHS donated 14 turkeys to the Fishes and Loaves on November 18, 2016 to help local families with Thanksgiving dinner. Tsagan Kutinow's NHS service project "The Gift of Literacy" is underway. She hopes to present a new kindergarten level book for each Riverside kindergarten student this holiday season. Please contact Mrs. Hunter if you would like to donate to the project. Adokor Thedisan just completed her NHS project with 5<sup>th</sup> grade students painting a rock that will be placed in the elementary garden. The annual food drive for the Knights of Columbus is underway and donations may be sent to school with your child or contact Mrs. Hunter.

Student council invites everyone to wear maroon and white to the girls home opening basketball game on December 16, 2016 against Holy Cross and the boys home opening game on December 22, 2016 against Florence. The RHS Relay for Life team will host a paint night on December 15, 2016. Tickets are still available at \$35.00 and include a snowman canvas to paint, cookies and hot chocolate. On December 21, 2016, Student Council will host the annual Ugly Sweater Contest and on December 22, 2016 the 4<sup>th</sup> Spirit Theme day will take place. The theme is Star Wars.

**GOOD NEWS**

Mrs. Milch reported that at the 6th Annual Southern Burlington County Chapter of the NAACP Freedom Fund Awards Gala, Riverside Public Schools Curriculum Coordinator Dr. Dolores Szymanski received the Professional Achievement Award for her commitment to social justice, bridging the achievement gap, and equal access. Axell Ardon was recently named to the Boys' Soccer All-County Second Team. The Marching Band finished off their competition season with several second place trophies as well as multiple awards, such as Best Music, Best Guard, Best Visual, Best Percussion, and Best Overall Effect. They were promoted to participate in the "Open" Class category for nationals and received the highest placement ever in the Open Class for Riverside High School. On December 3, nine Marching Rams performed with other high school and Temple University band members at Lincoln Financial Field in both the pre-game and half-time show of the Temple-East Carolina football game.

**STUDENTS OF THE MONTH**

Mr. Shumway, Mr. Mongon and Mr. Pae introduced the following students of the month:

**Elementary-** Dean Potts, 3rd grade; Kaylee Yungazaca Yunga, 4th grade; David Tenecela, 5th grade

**Middle School-** Ivan Ramos-Lopez, 6th grade, Michelle Salas, 7th grade; Brea Horta, 8th grade (not present).

**High School-** Layane Neves, 9th grade; Cheyenne Cupsie, 10th grade; Delia Campos-Ferreira, 11th grade; Alyssa DePonte, 12th grade.

The meeting was opened to the public. No one spoke at this time.

**APPROVAL OF MINUTES**

On the motion by Mr. Mongon, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Full Board Workshop Meeting and Regular Board Meeting held on November 17, 2016.

VOTE- Aye: J. D'Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**APPROVAL OF FINANCIAL REPORTS**

On the motion by Mr. D'Agostino, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (October 31, 2016), the Treasurer's Report (October 31, 2016), the Cafeteria Financial Report (October 31, 2016), the Student Activity Financial Report (October 31, 2016), Athletic Council (October 31, 2016) and the Budget Status Report (October 31, 2016), as attached.

VOTE- Aye: J. D'Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**APPROVAL OF BILLS**

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of December, 2016 bills for the Board of Education and the Cafeteria as attached.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**BUSINESS & FINANCIAL**

**Transfers**

On the motion by Dr. Parker, seconded by Mr. Mongon, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district’s budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers.

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11-190-100-610-01	11-190-100-640-01	\$4,462.00
11-000-219-104-04	11-000-219-105-04	196.00
11-000-222-101-00	11-000-222-106-00	118.00
11-213-100-101-08	11-212-100-101-08	1,743.00
11-213-100-101-08	11-212-100-106-08	956.00

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**Fire Drill and Security Report**

On the motion by Dr. Parker, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the November, 2016 Fire Drill Report, submitted by Kurt Address, Fire Marshal and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**Tuition Contract**

On the motion by Dr. Parker, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Vineland Public School District for the 2016-17 academic year at a per pupil cost for one Elementary student of \$11,441, and one Middle School student of \$12,829.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**Bus Evacuation Drills**

On the motion by Mr. Mongon, seconded by Mr. Holak, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the Bus Evacuation Drill Report, submitted by the Cinnaminson Transportation Department, as attached.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**NCLB Amendment**

On the motion by Mr. Mongon, seconded by Mr. Holak, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the amended FY 2017 NCLB grant application as submitted.

VOTE- Aye: J. D'Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**PERSONNEL**

**Certified Staff**

On the motion by Mr. Holak, seconded by Mr. D'Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the certified staff revised salaries for the 2016-2017 school year, per the ratified contract, as recommended by the Superintendent, as attached.

VOTE- Aye: J. D'Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**Non-Certified Staff**

On the motion by Mr. Holak, seconded by Mr. D'Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the non-certified staff revised salaries for the 2016-2017 school year, per the ratified contract, as recommended by the Superintendent, as attached.

VOTE- Aye: J. D'Agostino, D. Graf, M. Holak, P. Jenkins, and S. Parker  
Nay: 0  
Abstain: J. Mongon and D. Potts  
Carried

**Staff Development**

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2016-2017 school year as attached.

VOTE- Aye: J. D'Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**Job Description**

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the job description for Health Office Aide as attached.

VOTE- Aye: J. D'Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**New Employee**

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff member for the 2016-2017 school year, as listed,

- 1. **Abraham Ruiz**, ES Instructional Ambulatory Aide, at the contract rate of \$16.97, as needed per IEP, effective 01/03/17, pending criminal history review, for the 2016-17 school year, as recommended by the Superintendent.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
 Nay: 0  
 Carried

**Winter Coaches**

On the motion by Mr. Holak, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following winter coaches for the 2016-2017 school year at the contract salaries listed.

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Girls Basketball MS Coach	<b>Lynn Starke</b>	\$4,314
Color Guard – Winter	<b>Christopher Phillips</b>	\$1,622

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
 Nay: 0  
 Carried

**Volunteers**

On the motion by Mr. Holak, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2016-2017 school year, pending criminal history review.

<u>Name</u>	<u>Position</u>
<b>Sabra Wrice</b>	Girls Basketball
<b>Edward Hamersly</b>	Track & Field

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
 Nay: 0  
 Carried

**Leave Request**

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence for the employee listed below for the period indicated.

<u>Employee</u>	<u>Position</u>	<u>Date</u>
<b>Nicole Potts</b>	HS/MS Instructional Aide	12/5/16

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon and S. Parker  
 Nay: 0  
 Abstain: D. Potts  
 Carried

**Family Leave/Unpaid Leave**

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid family leave request from **Mariam Ghobrial** from January 10, 2017 through March 31, 2017 and an unpaid leave from April 3, 2017 through June 21, 2017.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**Substitute Rate**

On the motion by Mr. Mongon, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a rate of \$90 per day for **Melissa Scassero**, the substitute serving on a daily basis as ES 3<sup>rd</sup> Grade Teacher, replacing Mariam Ghobrial, beginning December 19 – June 21, 2017.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**POLICY**

**Second Reading**

On the motion by Mr. Mongon, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the second reading of the attached new policy as presented.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**STUDENTS**

**Out of District Placements**

On the motion by Mr. D’Agostino, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following out of district student placements for the 2016-2017 school year as listed.

<u>ID#</u>	<u>Placement</u>	<u>Annual Tuition</u>
201005	Brookfield Academy (placement change)	\$52,020.00
171109	B.C.S.S.S.D. Alternative HS	\$19,612.00
211084	B.C.S.S.S.D. Lumberton (placement change)	\$38,854.00
290035	Brookfield Elementary	\$50,760.00

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**Field Trips**

On the motion by Mr. D’Agostino, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2016-2017 school year as attached.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**Fundraisers**

On the motion by Mr. D’Agostino, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2016-2017 school year as attached.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**HIB**

On the motion by Mr. D’Agostino, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying report for December 2016 as attached.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**PROGRAM**

**Curriculum**

On the motion by Mr. D’Agostino, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Social Studies Curriculum (6-8), aligned with New Jersey Student Learning Standards as presented.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**Program of Studies**

On the motion by Mr. D’Agostino, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Riverside High School Program of Studies for the 2017-18 school year as presented.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**FACILITIES**

**Facility Use**

On the motion by Mr. D’Agostino, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2016-2017 school year as attached.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, and D. Potts  
Nay: 0  
Carried

**COMMITTEE REPORTS**

**PERSONNEL & EMPLOYEE RELATIONS** – No Report

**FINANCE & INSURANCE** – No Report

**BUILDINGS & GROUNDS** – No Report

**ATHLETICS** – No Report

**POLICY** – No Report

**CURRICULUM** – No Report

**SAFETY & SECURITY** – No Report

**STUDENT ACTIVITIES** –No Report

**DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS** – No Report

**DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION** – No Report

**DELANCO REPRESENTATIVE** –

**Acknowledgement of Visitors**

Mr. Potts congratulated the Little Green Bulldog Cheerleaders for placing 3<sup>rd</sup> in the nation.

**ADJOURNMENT**

On the motion by Mr. Mongon, seconded by Mr. D'Agostino, and carried unanimously, the meeting was adjourned at 7:54p.m.

Respectfully submitted,

Jodi Lennon  
Board Secretary